



# The Friends of Parkwood Surgery

## Welcome to the Friends of Parkwood Surgery!

The Friends of Parkwood Surgery (FPS) is a Patient Participation Group: we are patients of Parkwood Drive Surgery who volunteer our time to share your views with the Practice, with the aim of improving the services provided to you. Please take a moment to read this leaflet and consider joining The Friends.

### Our Vision

- ➔ To represent and be representative of all patients at Parkwood Surgery
- ➔ To enable improvements that benefit both Patients and the Practice
- ➔ To support the Practice in meeting patient needs and make the best use of its funding and resources.



### What The Friends Do

The Friends Committee meets regularly with the Practice to discuss feedback from patients, and enable new approaches; we provide assistance with Practice initiatives; we raise funds to enable improvements; and we decide on and plan our events. Through positive engagement we aim to support the Practice in achieving its aim of embracing health in the community, providing services in a familiar, welcoming and relaxed environment and improving the health of patients.

### FPS Committee Members



Margaret Smith  
Chair



John Marshall  
Secretary



Michael Ross  
Treasurer

The Friends of Parkwood Committee has eight active members and we are currently seeking four new members: if you are interested and can spare a few hours each month please see the next page for details of committee responsibilities.





# The Friends of Parkwood Surgery

## How have The Friends helped?

FPS provides the opportunity for patients to share their experiences and views, and suggest how services at Parkwood Surgery might be improved. Your input enables the Practice to tailor its services to better meet your needs, and make more effective use of its resources and budget.

The Friends help with practical support, such as volunteering time to inform patients about available services, assistance with patient surveys, and raising funds for practical improvements such as new seating, electronic doors and purchasing medical equipment.

The Friends also encourage patients to learn about their conditions, which can help when discussing issues with your doctor and in making choices that may help manage symptoms or avoid complications. FPS supports you through the provision of health talks by experts and through enabling the sharing of experiences with fellow patients.



## How can you help?

Join The Friends of Parkwood Surgery - support us in supporting you.

### Become a Friend of Parkwood Surgery

- You will receive our newsletter providing Practice and FPS updates
- your membership fee funds our improvements and initiatives
- you can attend Member Only events – watch out for our events diary!
- And you can contribute your views and ideas for improvements

### Become a Close Friend

Close friends are those willing to help organise or manage a specific event or contribute to initiatives: this could be in person or by email

### Committee Friend

Committee Friends run the FPS Group. They represent patient views to the Practice during monthly meetings, work with the Practice on initiatives, decide on and organise events and manage fund raising





# The Friends of Parkwood Surgery

## How you can get involved

### 1. Become a Friend of Parkwood Surgery

To join all we ask is a small donation of £2 per family per year.

Please sign up and donate at our annual 'flu clinics; or contact FPS by email, then submit your membership fee in an envelope marked for FPS at Parkwood Surgery Reception.

### 2. Send us your views and suggestions

Contact The Friends (see below) with your experiences, views and suggestions for events, fund raising or improvements

### 3. Attend FPS Events

Come to one of our talks, coffee mornings, or fund raising events. See what we do, meet like-minded people, share experiences and your views

### 4. Become a Close Friend - Volunteer your Time

Volunteer to organise or support an event, spread the word about FPS, write an article for our newsletter or help with Practice initiatives

We look forward to hearing from you!



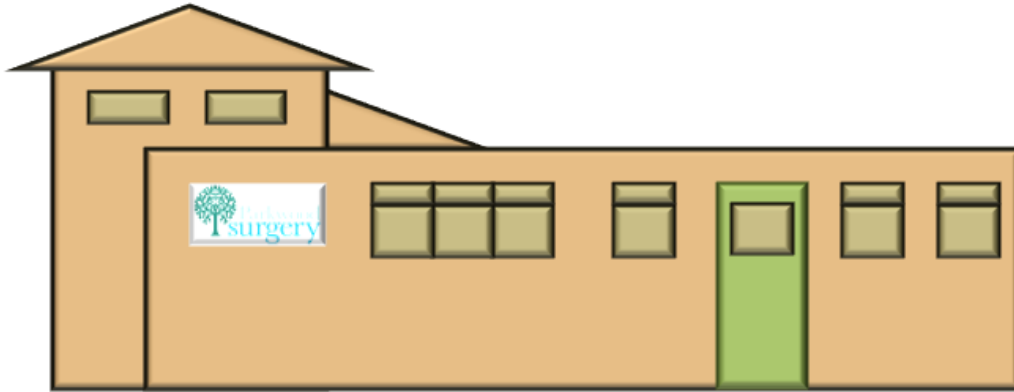
## How to Contact The Friends of Parkwood

- Call the Practice Managers -  
Colin Neal or Nina Booth on the surgery number 01442 250117
- Email us at [friendsofparkwooddrive@googlemail.com](mailto:friendsofparkwooddrive@googlemail.com)
- Speak to us in person at one of our events

Thank you.



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## Parkwood Surgery Contact Details and Opening Times

**Parkwood Surgery:** Parkwood Drive, Hemel Hempstead, HP1 2LD

**Tel:** 01442 250117

**Fax:** 01442 256185

Prescriptions: [parkwood.prescriptions@nhs.net](mailto:parkwood.prescriptions@nhs.net)

**Website:** <http://www.parkwoodsurgery.nhs.uk>

Standard Surgery opening hours: 8:30am – 6:30pm, Monday to Friday

### Consultation Hours:-

Monday	8.30am – noon	3.30pm – 8pm
Tuesday	7.00am – noon	3.30pm – 6pm
Wednesday	7.00am – noon	3.30pm – 6pm
Thursday	8.30am – noon	3.30pm – 6pm
Friday	8.30am – noon	1.30pm – 6pm
Alternate Saturdays	9.00am – 12.15pm (pre-booked appointments only)	

### Boxmoor Surgery

105a St Johns Road, HP1 1QG

Tel: 01442 253133

08.30am – noon, Monday – Friday

### Gadebridge Surgery

300 Galley Hill, HP1 3LE

Tel: 01442 262514

8.30am – noon, Monday - Friday

Out of Hours service – Tel: 111